

CREW CONTRACT

To the Parents/Guardians of _____,

The theatre department at Strawberry Crest High School is excited to have your child as part of our upcoming production. Our rehearsal schedule has been given to the student so that they, and you, can keep track of when we meet.

Being part of a theatre production can be time consuming, so I encourage the students to keep up with their assignments in school and make that their priority. Students should plan time to complete homework or attend tutoring around rehearsals; if there is a conflict, just let me know and I will work with the student to ensure they are academically successful. You can also help them by checking Canvas regularly and checking with them about rehearsal *and* school work.

If at any time you feel that your child’s involvement in this production is hindering their school work, please contact me and I will work with you and the student to remedy the situation. I do not want to lose students in the production because of poor time management. Theatre can be a great teacher of this concept!

Students are expected to be at all rehearsals and let me know in advance if they need to be absent. If a student is unsure which rehearsals require their attendance, they need simply to ask. Students on crew are asked to bring clothes to work in that they will not be upset about ruining. Crew members are asked to paint, build and move sets, build and find props, create costumes, design makeup looks, and/or create lighting and sound effects for the show. **Set crew is asked to use hammers, screw drivers, and staple guns; please contact me if you do not want your child handling these tools.**

Productions require an exorbitant amount of time, planning, and communication. To help alleviate the problems, questions, and miscommunications that can arise, I use the Band app to stay in touch with all members of the production. This is a free app and has proven very useful in the past. The following rules are enforced in the chat:

1. No messages before 7 AM or after 9 PM.
2. All messages and material must be kept PG (ie. No offensive language or joking allowed)
3. No excessive posting (or flooding) to the chat
4. Student names/usernames must be school appropriate.
5. Chat must be used for questions and comments *relevant* to the current production.

Students who violate the chat rules are removed from the chat. **If you do not wish for your child to be a part of the chat, please check the box on the form below.** If you have questions or concerns about the chat, please contact me.

Because this is a school function, all school rules and policies are still enforced at rehearsals.

I look forward to meeting you at the show.

Would you and your child please sign the bottom portion of this letter and return it to me by our third rehearsal? Unreturned slips are cause for removal from the production.

Sincerely,

B. Walburn
brianne.walburn@hcps.net

-----Detach and Return-----

I understand the commitment being made to the production. I will attend each rehearsal and will let the director know 24 hours in advance if I will be absent. I will use care and common sense when working on my crew and will ASK anytime I am not sure of what to do. I will be open to directions from Mrs. Walburn and others. I will work collaboratively with all members of the production. I understand that my failure to meet these requirements may result in my removal from the production.

Student Name _____ Date _____

Student Signature _____

I understand the commitment being made by my student to this production.

Parent/Guardian Name _____ Date _____

Parent/Guardian Signature _____

Phone Number _____ Call _____ OR Text _____

Email _____ **do not** want my child added to the Band chat.